

# Landlord/Tenant Checklist

## GENERAL CONDITION OF RENTAL UNIT AND PREMISES

Street Address \_\_\_\_\_ Unit Number \_\_\_\_\_ City \_\_\_\_\_

	Condition on Arrival	Condition on Initial Move-Out Inspection	Condition on Departure	Actual or Estimated Cost of Cleaning, Repair/Replacement
<b>LIVING ROOM</b>				
Floors & Floor Coverings				
Drapes & Window Coverings				
Walls & Ceilings				
Light Fixtures				
Windows, Screens, & Doors				
Front Door & Locks				
Smoke Detector				
Fireplace				
Other				
<b>KITCHEN</b>				
Floors & Floor Coverings				

Walls & Ceilings				
Light Fixtures				
Cabinets				
Counters				
Stove/Oven				
Refrigerator				
Dishwasher				
Garbage Disposal				
Sink & Plumbing				
Smoke Detector				
Other				
<b>DINING ROOM</b>				
Floors & Floor Covering				
Walls & Ceilings				
Light Fixtures				
Windows, Screens, & Doors				
Smoke Detector				
Other				

<b>BATHROOM</b>				
Floors & Floor Coverings				
Walls & Ceilings				
Windows, Screens, & Doors				
Light Fixtures				
Bathtub/Shower				
Sink & Counters				
Toilet				
Other				
<b>BEDROOM</b>				
Floors & Floor Coverings				
Windows, Screens, & Doors				
Walls & Ceilings				
Light Fixtures				
Smoke Detector				
Other				
<b>OTHER AREAS</b>				
Heating System				

Air Conditioning				
Lawn/Garden				
Stairs and Hallway				
Patio, Terrace, Deck, etc.				
Basement				
Parking Area				
Other				

Tenants acknowledge that all smoke detectors, carbon monoxide and fire extinguishers were tested in their presence and found to be in working order, and that the testing procedure was explained to them. Tenants agree to test all detectors at least once a month and to report any problems to Landlord/Manager in writing. Tenants agree to replace all smoke detector and carbon monoxide batteries as necessary.

Use this space to provide any additional explanation:

*[Continued on Next Page]*

Landlord/Tenant Checklist completed on moving in on \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_  
Landlord/Manager Tenant

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Tenant

Landlord/Tenant Checklist completed at Initial Move-Out Inspection on \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_  
Landlord/Manager Tenant

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Tenant

Landlord/Tenant Checklist completed on moving out on \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_  
Landlord/Manager Tenant

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Tenant